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**NOTICE OF PUBLIC MEETING  
THE INDUSTRIAL DEVELOPMENT AUTHORITY  
OF THE CITY OF PHOENIX, ARIZONA  
EXECUTIVE COMMITTEE OF THE BOARD OF DIRECTORS**

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of **THE INDUSTRIAL DEVELOPMENT AUTHORITY OF THE CITY OF PHOENIX, ARIZONA, EXECUTIVE COMMITTEE OF THE BOARD OF DIRECTORS**, and to the general public, that **THE INDUSTRIAL DEVELOPMENT AUTHORITY OF THE CITY OF PHOENIX, ARIZONA, EXECUTIVE COMMITTEE OF THE BOARD OF DIRECTORS** will hold a meeting open to the public on **Tuesday, January 31, 2017, at 1:00 PM**, located at the **Calvin C. Goode Municipal Building, 251 W. Washington Street, 9<sup>th</sup> Floor, Conference Room 910, Phoenix, Arizona**. The Committee may consider a motion to go into executive session in accordance with A.R.S. §§ 38-431.03(A)(3) for Items 3 and 4 and (A)(1) for Item 5.

One or more committee members may participate via teleconference.

The agenda for the meeting is as follows:

**Call to Order**

- 1. Approval of Committee Meeting Minutes.**
  - a. December 7, 2016 Regular Session
  - b. December 7, 2016 Executive Session
- 2. Community Sponsorships.** Presentation and discussion regarding community sponsorships.
- 3. Bond and Loan Portfolio Quarterly Update.** Presentation and discussion regarding Phoenix IDA bond and loan transactions.
- 4. Operational Services Agreement.** Presentation and discussion of proposed agreement terms and conditions.
- 5. Personnel Matters.** Presentation and discussion regarding staffing and succession planning matters.
- 6. February 9, 2017 Board of Directors Draft Public Meeting Notice.**
- 7. Call to the Public.**

## **Adjournment**

For reasonable accommodations, please call Lydia Lee at Voice/602-534-9655 or TTY/602-534-5500, as early as possible to coordinate needed arrangements.

**Date Posted: January 27, 2017**

Item 1

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**MINUTES OF PUBLIC MEETING  
THE INDUSTRIAL DEVELOPMENT AUTHORITY  
OF THE CITY OF PHOENIX, ARIZONA  
EXECUTIVE COMMITTEE OF THE BOARD OF DIRECTORS**

**December 7, 2016**

A public meeting of the Executive Committee of the Board of Directors of The Industrial Development Authority of the City of Phoenix, Arizona (the “Phoenix IDA”) was convened on Wednesday, December 7, 2016 at 1:00 p.m., at the Calvin C. Goode Municipal Building, 251 West Washington Street, 10<sup>th</sup> Floor, Conference Room 10-Center, Phoenix, Arizona.

**Committee Members present:**

Mr. Bruce Mosby (*telephonic*)  
Mr. Sal Rivera (*telephonic*)  
Ms. Christa Severns (*telephonic*)

**Committee Members absent:**

Ms. Barbara Ryan Thompson

**Also present for all or portions of the meeting were:**

Mr. James Barham, Phoenix IDA  
Ms. Sarah Cline, Phoenix IDA  
Ms. Lydia Lee, Phoenix IDA  
Mr. C.W. Ross, Fennemore Craig, P.C.  
Mr. Juan Salgado, Phoenix IDA

Any member of the public that was present during the meeting was able to hear all discussions and actions taken by Board Members that were present, in person and over the phone, via a teleconferencing phone system.

Director Severns called the Executive Committee meeting to order at 1:02 p.m. A quorum was noted.

**ITEM 1:      Approval of Committee Meeting Minutes**

Meeting minutes for the November 2, 2016 Executive Committee regular and executive sessions were presented for approval. Director Mosby moved to approve the minutes. Director Rivera seconded the motion. **Motion carried unanimously.**

**ITEM 2:      Personnel Matters**

Director Severns requested a motion to go into executive session for Item 2. Director Mosby moved to go into executive session. Director Rivera seconded the motion.

Executive session convened at 1:04 p.m.

Regular session reconvened at 1:09 p.m.

**ITEM 3:      December 8, 2016 Board of Directors Draft Public Meeting Notice**

This report was for information only. No action was taken.

**ITEM 4:      Call to the Public**

Director Severns made a call to the public. There were no comments.

With no further business to come before the Executive Committee, being duly moved and seconded, the Executive Committee meeting was adjourned at 1:13 p.m.

## Item 2



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**MEMORANDUM**

**DATE:** January 31, 2017

**TO:** Members, Executive Committee

**FROM:** Lydia Lee, Community Relations Administrator

**SUBJECT:** Community Sponsorships

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The following two sponsorship requests were recently approved by Mr. Juan Salgado, Executive Director and reviewed by Mr. Sal Rivera, Chair, Executive Committee. We present the requests for your review:

- HIV Community Awareness Campaign – Because We Care Community Forum – on Wednesday, March 1, 2017, the Arizona Community Foundation’s Black Philanthropy Initiative, in partnership with ACF’s Center for LGBTQ Philanthropy and community collaborators are aiming to increase awareness of the HIV/AIDS epidemic. Through education and testing, the main goal is to stop the spread of the disease among African Americans in Arizona who have significantly higher rates of HIV infection. Guests include community leaders, family members, key community stakeholders, business owners, faith-based community leaders and medical professionals. Sponsorship levels are: \$30,000-Title, \$20,000-Presenting, \$15,000-Show, \$5,000-Supporter, \$2,500-Patron and \$1,000-Friend. The Phoenix IDA was approached by Ms. Kim Covington, ACF’s Senior Director of Community Initiatives to consider sponsorship of this event – a Patron level sponsorship in the amount of \$2,500 has been approved.
  
- National Forum for Black Public Administrators – 2017 Annual Professional Development Seminar – on Friday, March 17, 2017, the Central Arizona Chapter (NFBPA) will host the 18<sup>th</sup> Annual Professional Development Seminar and Marks of Excellence Award Luncheon. The mission of the NFBPA is embodied in the organization’s commitment to strengthen the position of Blacks within the field of public administration; to increase the number of Blacks appointed to executive positions in public service organizations; and to groom and prepare younger, aspiring administrators for senior public management posts in the years ahead. Sponsor levels include: \$20,000-Conference, \$10,000-Platinum, \$7,500-Gold; \$5,000-Silver and \$2,500-Bronze. The Phoenix IDA was approached by the current Chapter President, Mr. Corey L. Williams and Seminar Chair, Ms. Silvia Stanford (both City of Phoenix employees) to consider becoming a corporate sponsor for the 2017 Seminar. A \$2,500 Bronze level sponsorship has been approved in support of this year’s seminar.

Items 3-5  
E-Session



## Item 6

**NOTICE OF PUBLIC MEETING  
THE INDUSTRIAL DEVELOPMENT AUTHORITY  
OF THE CITY OF PHOENIX, ARIZONA  
BOARD OF DIRECTORS**

Pursuant to A.R.S. Section 38-431.02, notice is hereby given to the members of **THE INDUSTRIAL DEVELOPMENT AUTHORITY OF THE CITY OF PHOENIX, ARIZONA, BOARD OF DIRECTORS**, and to the general public, that **THE INDUSTRIAL DEVELOPMENT AUTHORITY OF THE CITY OF PHOENIX, ARIZONA, BOARD OF DIRECTORS** will hold a meeting open to the public on **Thursday, February 9, 2017 at 3:30 pm** located at **Phoenix City Hall, 200 W. Washington Street, 20th Floor East Conference Room, Phoenix, Arizona**.

One or more board members may participate via teleconference.

The agenda for the meeting is as follows:

**Call to Order**

- 1. Approval of Board of Director Meeting Minutes.**
  - a. December 8, 2016 Executive Session
  - b. January 19, 2017 Regular Session
- 2. Valley of the Sun United Way – Rapid Re-Housing Report.** Presentation and discussion of the one year evaluation report.
- 3. Home in Five Advantage.** Presentation and discussion of the quarterly update.
- 4. Financial Statements for Period Ending December 31, 2016.** Presentation, discussion and possible action to ratify the finance Committee’s approval of the Phoenix IDA’s financial statements for the period ending December 31, 2016.
- 5. Mid-Year Budget Adjustment.** Presentation, discussion and possible action to ratify the Finance committee’s approval of revisions to the Operating budget for fiscal year 2016-2017.
- 6. President’s Report.** Presentation and discussion of the President’s Report.
- 7. Call to the Public.**

**Adjournment**

For reasonable accommodations, please call Lydia Lee at Voice/602-534-9655 or TTY/602-534-5500, as early as possible to coordinate needed arrangements.

Date Posted: