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**MEMORANDUM**

**DATE:** February 11, 2016  
**TO:** Members, Board of Directors  
**FROM:** Christa Severns, President  
**SUBJECT:** President's Report

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**A. Board of Directors Appointments** – On January 20, 2016, the Phoenix City Council appointed the following individuals to the Phoenix IDA Board of Directors:

David Lujan – Mr. Lujan, a resident of Council District 4, is the executive director of public policy at Reading Partners. He fills a vacancy (created by Mr. Tommy Espinoza), and will serve a partial term to expire November 1, 2017.

Vanessa Valenzuela Erickson – Ms. Valenzuela Erickson is a senior human resources analyst at SRP and a resident of Council District 4. She replaces Mr. Don Keuth and will serve her first term to expire May 1, 2021.

The following reappointments were approved:

Charlene Tarver – Ms. Tarver is an attorney at Tarver Law Group, PLLC. She will serve her first full term to expire May 1, 2021. Ms. Tarver currently resides in Council District 2.

Sal Rivera – Mr. Rivera is a partner at Rivera Law Group, PC. He will serve his first full term to expire May 1, 2021. Mr. Rivera currently resides in Council District 6.

**B. Board of Director Committee Assignments** – With the appointment of the two new board members, committee assignments were made to fill vacancies created due to the changes. New to the Finance Committee will be Ms. Valenzuela Erickson and Mr. Lujan – chairing this Committee is Mr. Rivera. Joining the Community Impact Fund Committee will be Ms. Tarver who fills the spot previously held by Mr. Keuth – chairing this Committee is Ms. Ryan Thompson.

**C. Board Administrative Booklet for Period Ending December 31, 2015** – Various portions of the Phoenix IDA Board Member Handbook were updated for the period ending December 31, 2015, including a revised Board Member Roster, insurance binders, approved Audited Financial Statements, and 2015 Annual Bond Activity Report. The Board Member Handbook is available for review on the Board Intranet, <http://www.phoenixida.com/intranet/login?redirect=/intranet/>

**D. Board Attendance Report for Period Ending December 31, 2015** – The Board Member Attendance Report is submitted to the Mayor's office for review quarterly. Accordingly, the final report for 2015 was submitted to the Mayor's office in January 2016. The Phoenix IDA Board of Directors met 17 times in 2015. The full report showing the attendance for all Board Members is available upon request.